



Carter's Charity Primary School

Pilling Lane, Preesall, Poulton-Le-Fylde, Lancashire FY6 0HH

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Headteacher: Mr Brendan Hassett

School Bus Policy

For 2021-2022, Carter's Charity School will provide a bus service for children to get to and from school on each day that the school is open.

We provide the transport as a measure of support for our families, we are one of a small number of schools to do this across the country. There is no obligation on the school to provide this service and the responsibility for children getting to and from school remains solely with the child's family.

We provide members of staff to greet the bus in the morning and to supervise the children at the end of the day before the return journey. This cost is covered through the sale of tickets for the bus.

OPERATION

This service is run as a not for profit making operation. The service must not impact upon the school's budget as this would be in breach of financial regulations. The journey charge will be determined based on the cost of providing the bus and staffing the support at the end of the school day. As of 1st September 2021, the cost has been determined at a level which would cover the above if a minimum number of journeys were to be taken daily.

The charges per journey for this year (2021 - 2022) will be £1.30, morning and afternoon.

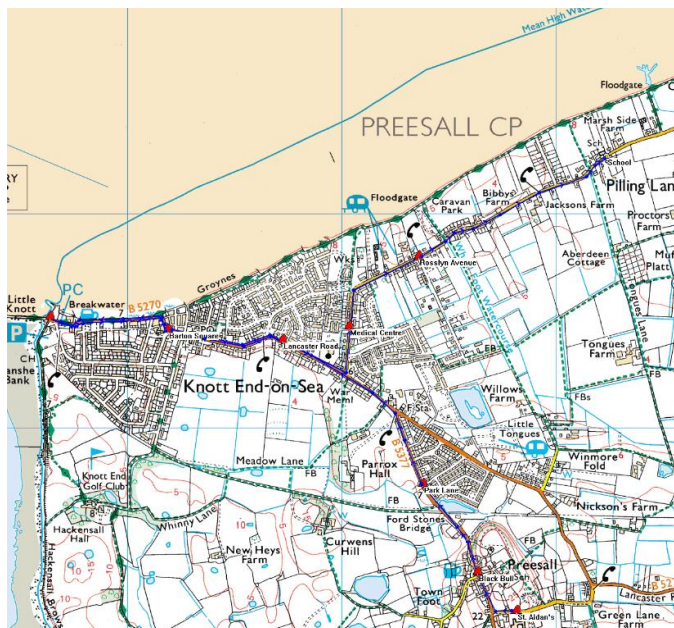
PAYMENTS

It has been decided that no cash will be collected by the driver and all journeys must be booked and paid for in advance using our online payment system.

Any arrears need to be cleared as soon as possible and immediately after a request for payment from school is received. If the arrears are not cleared, then the opportunity for travel will be withheld and no journeys allowed until there is a positive balance. We will not allow a large amount of debt to accumulate because we are unable as a school to act in any way to cover it or clear it. We will make use of any legal means necessary to reclaim any monies as is needed.

Pick-up/drop-off points and times

AM



Preesall St Aidan's	08:20
Black Bull	08:25
Park Lane	08:25
Knott End Ferry	08:31
Barton Square	08:33
Lancaster Road	08:35
Medical Centre	08:39
Rosslyn Avenue	08:40
Carter's Charity	08:42

PM



Carter's Charity	16:00
Huckleberry's	16:01
Rosslyn Avenue	16:02
Footpath (opp. Boothfield Caravan Park)	16:03
Grasmere Rd. (Hawkshead Rd. Junction)	16:04
Grasmere Rd. (Lancaster Rd. End)	16:05
Knott End Library	16:06
Barton Square	16:07
Worsley Close	16:09
Bourne Arms	16:10
Bethel Church	16:12
One Stop (Sandy Lane)	16:13
Fordstone Avenue	16:14
Preesall 4X4 Garage	16:15
Cartgate	16:16

Code of conduct

You are agreeing that you/your child will comply with this Code of Conduct when using the school's bus service

You are entirely responsible for the safety of your child between home and the pick-up point specified by the school.

Pick-up points and timetables are determined to make the most efficient running order for the journey. Please be aware that throughout the year we may need to review and make alterations to transport which could result in a change of operator, vehicle, timings, pick-up points etc. We will always give as much notice as possible

Timings

Pick-up times are for guidance only and your child needs to be ready at the pick-up point at least 5 minutes before the scheduled time as the transport will not wait. The schedule may be liable for change due to incidents, roadworks, inclement weather. As much notice will be given as quickly as possible.

Behaviour

You should ensure that your child is aware of the appropriate behaviour whilst travelling to school. In the interests of safety children must behave sensibly, wear their seatbelt where provided, and must always remain seated unless otherwise instructed by the driver. Parents are responsible for the behaviour of their children whilst travelling and must accept that unacceptable behaviour e.g. any disruptive, violent, distracting or dangerous incidents including bullying, bad language, vandalism, spitting, kicking or throwing objects will lead to further action being taken or the withdrawal of transport

Please be aware also if your child is misbehaving before boarding any vehicle, the driver may refuse to carry them. Serious cases of unacceptable behaviour or damage to vehicles may result in police involvement and/or civil claims for damages

Responsibilities

Pupils are responsible for

- Being at their stop 5 minutes before the bus is due to arrive.
- Queuing and boarding the bus in a sensible manner.
- providing a ticket to the driver on the morning bus
- Finding a seat quickly and being seated before the vehicle and with their seat belt on before it moves off.

Please note it is not necessarily the driver's responsibility to ensure that their seat belt is secured. You must always REMAIN seated until your stop is reached.

- Please ensure that school bags are stored under their seat, in the luggage rack, or on their lap.
- Not damaging the vehicle in any way. Pupils, or parents, may be asked to pay for any damage.
- Sitting quietly on the vehicle as distracting the driver could cause an accident.
- NO eating, drinking, or smoking on the vehicle.
- Taking care if they have to cross the road. Never cross in front of, or close behind the vehicle.
- Following their parents' instructions about what to do if the transport does not arrive, or if travel is refused.

Parents are responsible for ensuring:

- Their child is fully aware of, and understands their responsibilities listed above.
- Their child fully understands what is expected of them whilst on the vehicle, particularly not displaying unacceptable behaviour as described overleaf.
- Their child knows they must wear a seat belt (where fitted) throughout the journey to and from school, and ensure they know how to put on, fasten and undo a seat belt.
- The safety of their child between their home and the transport pickup/drop-off point, for both morning and afternoon journeys.
- Their child is familiar with the route, and knows which pick-up point they leave from, and return to, and what to do if the transport is late, fails to arrive, or travel is refused.

Driver's responsibilities:

- Ensuring that they know and follow the correct route.
- Taking all reasonable steps to ensure the safety of children when boarding and getting off the vehicle, and whilst in transit.
- Transporting only those pupils who can produce a valid, undamaged ticket or who have place booked as noted by the school
- Drivers are not responsible for ensuring that a child gets off at the correct stop, or for disciplining children.
- Drivers are entitled to take action to ensure the safety and wellbeing of all persons transported, which includes recommending to the school that a child should be withdrawn from transport.