



Carter's Charity Primary School

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Dear Parent/Carer

How to book a place – Bus and Breakfast/After school Club

Please see screen shot below – once you have selected the payment item (morning / afternoon bus etc) then click on the 'book meals and places' – this will take you to another window. (It may 'default' to breakfast, just drop down the selection to the option you need), then click on the days you want to book, it will then total up the amount to pay for the bookings.

The screenshot shows the ParentPay website interface. On the left, there is a sidebar with navigation links: 'Add a child', 'Active Payment items', 'Historical Payment items', 'Transaction history', 'Add a child', 'View school and caterer', and 'ParentPay support'. The main content area is titled 'Payment' and contains a 'Choose payment amount' section with a text input field and a range of 'Min: £0.10 / Max: £250.00 (set by school)'. Below this, there are three buttons: 'Bank Transfer' (highlighted with a red circle), 'Book meals and places' (highlighted with a red circle), and 'Add to basket'. A 'Cancel' link is also visible at the bottom of the payment section. The top of the page shows the browser address bar and various browser extensions.

If bookings aren't paid for, they will disappear; please ensure payment is made at time of booking.

Any queries, please contact the office.

Kind regards

Mrs H Mein
School office